

**Bear River North Regional Council Meeting Minutes**  
**Bridgerland Applied Technology College**  
**Logan, Utah**  
**Wednesday, March 16<sup>th</sup>, 2005 – 8:30 A.M. – 9:10 A.M.**

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**In attendance:**

Commissioner William Cox	County Commissioner, Rich County
John Hansen	Cache County Council Member
Harold Hess	Department of Workforce Services
Jim Hooker	Hooker Appliance
Roger Jones	Bear River Association of Governments
Evan Maxfield (Chair)	Sales Manager - Wheatland Seed
Susan Owen	Pepperidge Farm
Lana Powell	State Farm Insurance
Dawn Skorka (Vice Chair)	Wal-Mart
Thom Smith	La-Z-Boy
Susan Thackeray	Economic Development, Box Elder County
Scott Williams	Cache County Extension

**Excused:**

Paul Barnard	E.A. Miller
David Bryan	Schreiber Foods
David Farnes	Pioneer Care and Rehabilitation
Colyn Flinders	Division of Rehabilitation
John Fronk	Golden Spike Equipment
Vern Gunnell	United States Air Force, BATC Cache County
Dean Janes	Division of Child and Family Services
Mike Liechty	Cache School District
Peggy Madsen	Box Elder County Employees
Chad Munns	Munns Manufacturing
Bruce Rigby	Zions Bank
Suzanne Rees	County Commissioner, Box Elder County
Michelle Wilson	Life-Skill and Individual Needs Center

**Facilitator:**

Pam Gardiol	Gardiol and Associates
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**Department of Workforce Services Staff:**

Julie Anderson	Employment Counseling Program Specialist
Jill Bingham	Brigham Employment Center Manager
Debbie Herr	Regional Program Manager
Susan Hill	Regional Council Liaison
Gary Kennison	Program Specialist
John Mathews	North Region Economist / Research Consultant
Carrie Peterson	Administrative Secretary
Debbie Sparks	Logan Area Manager
Brent Welsh	Employment Counselor

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The meeting was called to order at 8:30 a.m.

**1. Welcome**

Evan Maxfield, Regional Council Chair, welcomed all Council members, and Department of Workforce Services (D.W.S.) staff to the meeting.

The quorum for the meeting was established with sufficient attendance of voting council members to carry all action items and motions.

**2. Consent Calendar Action Items**

Evan called for a motion to approve the minutes from the August 11<sup>th</sup>, 2005 Bear River North Regional Council meeting.

**Action:** Commissioner William Cox made the motion, John Hansen seconded, and the Council unanimously approved the meeting minutes.

**3. Committee Reports**

**A. Joint Marketing and Training Committee – Evan Maxfield**

The Marketing and Training Committee met September 1, 2004 to plan the Bridgerland S.H.R.M. (Society for Human Resource Management) Employment Law Seminar for 2004. The seminar was held at the Bridgerland Applied Technology Center (B.A.T.C.) on October 21<sup>st</sup>. It was reported that the seminar was a success and the Committee would strive to plan an Employer's Summit in October 2005.

The Council thanked the Joint Marketing and Training Committee members for their collaborative work to ensure the success of the Bridgerland S.H.R.M. Employment Law Seminar 2004.

**4. Regional Youth Council Report**

The Youth Council representatives met December 15<sup>th</sup> for an update on the Request for Proposal (R.F.P.) for the Workforce Investment Act (W.I.A.) Youth Services Contract. The decision was made that D.W.S. will be determining eligibility for the W.I.A. program instead of an approved youth contractor. D.W.S. received two R.F.P.s for the W.I.A. Youth Services in the Bear River area. The R.F.P. Review Committee was comprised of representatives from D.W.S. (regional staff and State staff) and from the Bear River North Regional Council. The committee members made the decision for D.W.S. to also complete the ten required elements portion of the W.I.A. contract. After thorough review and discussion, D.W.S. chose to provide both the eligibility and ten elements of the W.I.A. Youth Services program. W.I.A. Youth Services Program eligibility will be determined and monitored by staff working in the Brigham and Logan Employment Centers.

Scott Williams will be serving in the capacity of Chair for the Bear River North Youth Council.

A plan for incentive bonuses for W.I.A. youth will be developed at the next Youth Council meeting.

D.W.S. will be participating in State initiative for the Transition to Adult Living (TAL) for the Foster Care youth program. A model for education, training, and employment services for youth has been developed. A process has been set-up to enroll foster care youth in W.I.A. services. D.W.S. has modified the contracts with youth services providers to allow up to 50% of youth referrals to come from Youth Corrections and D.C.F.S. D.W.S. has also changed contracts and developed a memorandum of understanding (M.O.U.) and local contract agreements. Details of funding amounts and available services were included in the December 14<sup>th</sup> meeting minutes, which were included in the Council meeting packets.

An update was provided on the W.I.A. Youth Services leadership project, which was held in conjunction with Free Fish Day on June 12, 2004. Five W.I.A. youth were included on the planning council and they met with community partners (Stokes Nature Center, Utah State University (Project Wet), the U.S. Forest Service, and Hardware Ranch.) The sponsors provided educational clinics for the youth including "leave no trace" training, minimal impact education, pathways to fishing, artwork by youth (t-shirts), fly-tying and fishing classes, competitions, and youth awards. 200 free t-shirts with the sponsor's names on the back were given to the youth of the community. Sportsman's Warehouse donated a pontoon. One group raised \$550 to host the leadership project for 2005.

The Youth Council members reviewed the W.I.A. Youth Services Priority Point System based upon the once-per-year requirement. The decision was made to assign the foster care youth the value of two priority points. Veteran's preference priority points will increase to two points, and disabled veterans priority points will increase to four points. D.W.S. will be partnering with other agencies to address foster care youth transition issues.

The Youth Council discussed the topic of illiteracy and made the decision that the priority points for illiteracy remain zero.

A M.O.U. for the Foster Care Transitions Project is being developed for a local partnership agreement to identify the foster-care youth in the Bear River area and to increase the number of youth being served.

Commissioner John Hansen made the motion to approve the Regional Youth Council's report. Bruce Rigby seconded, and the Council unanimously approved the motion.

**5. Council of Councils Report**

Evan commented on the major highlights from the State Council meeting and referred the Council members to the meeting packets for a more detailed summary of highlights and actions taken by the State Council at the October 14<sup>th</sup> meeting.

**6. State Youth Council Update**

Scott Williams serves as the Chair of the Bear River Regional Youth Council. He attended the State Youth Council meeting, and provided a brief update.

**7. Regional Director's Report**

Harold Hess provided the following report as a departmental and council update.

- Tani Downing is the newly appointed Executive Director for the Department. She has selected Christopher Love and John Nixon as the department's deputy directors.
- Harold reported that there would be a change in the Senior Management structure with the intent of improving efficiency.
- The Bear River North Regional Council continues to be one of the leading councils in the State. Harold reported that he is very pleased with the Council's progress this past year.
- Harold noted that he expects great success this year from the Council, and thanked all the Regional Council members for their support.

**8. Other Business**

No other business was conducted at this point of the meeting.

**9. Public Comment**

No general public representatives or non-members of the Regional Council attended the meeting.

**10. Adjourn**

The meeting was adjourned at 9:00 a.m.